

# **TNR Program**

## **Quick Reminders!**

#### Important Reminders...

• Being in traps is stressful for the cats! To help them feel safer please cover the traps during transport & recovery with a towel, blanket, or sheet. If you need trap covers these can be provided to you.

#### **Appointment Drop Off**

- All cats are to be dropped off at 7:30am.
- What to do if you are running late:
  - o Call TNR Coordinator at ext. 140 if you are running late leave a voicemail if we do not answer
  - o If you arrive past 8am, there is a chance we may not be able to get your cats in for surgery that day

#### **Appointment Check In**

- Upon arrival, please unload your traps from your vehicle and bring them to the Trap Neuter Return Office door located on the left side of the main building, there will be a sign indicating where to go. If you have more than two traps, there will be a yellow cart outside of the check-in door that you can use
- Knock on the door once you have your cats unloaded
- Please wait outside while the Vet Assistant puts the traps inside and finishes preparing your Surgery Consent Form to sign

#### Picking up TNR cats

- Cats are to be picked up at 4pm unless otherwise coordinated with Surgery Team
- Upon arrival, please check in with Customer Service in our Main Lobby, at this time; payment will be processed (if applicable)
- Once that is complete, please walk around to the Trap Neuter Return Office to check out and grab your cats

#### Rescheduling your appointment

• Call our TNR Coordinator at (541) 689-1503 ext. 140 or send an email to tnr@green-hill.org

#### Confirming your appointment

- Our TNR Coordinator will be sending appointment reminder emails on the night before your appointment
- OR Call the TNR Coordinator at (541) 689-1503 ext. 140 Monday-Thursday

### Scheduling additional appointments

• Our TNR Coordinator will contact you to schedule more appointments as they become available!

#### If you need additional traps or to swap out traps

- Call our TNR Coordinator at (541) 689-1503 ext. 140 Monday-Thursday
- Call Greenhill Humane Society Customer Service's main line (541) 689-1503

For questions or concerns call our TNR Coordinator at 541-689-1503 x 140 or email TNR@green-hill.org.